



THE SECOND
MEDITERRANEAN EMERGENCY MEDICINE CONGRESS

SITGES/BARCELONA, SPAIN
SEPTEMBER 14-17, 2003

Rif. Org. C3_09

PLEASE NOTE THAT IN ABSENCE OF THE UNDER FORM, SIGNED FOR ACCEPTANCE, THE SPONSOR WILL BE NOT ALLOWED TO SET UP THE BOOTH

To be send in dual copy to the **AAEM Secretariat** :

fax +1 414 276 3349

and to

MAF servizi Secretariat

fax +39 011 50 59 76

within SEPTEMBER 1st, 2003

Dear Sirs, referring to Your **participation as SPONSOR to the** upcoming meeting, we inform you that:

If You have an exhibition booth

- you can **set up** your area on **September 13th** starting from **12.00 p.m** o'clock
- you must **dismount** your area within **September 17th** o'clock of **18.00 p.m** o'clock
- Please inform us if you need electric power supply or other supplies

All materials should be delivered from September 9th to September 10th, 2003 to:

GRAND HOTEL MELIA SITGES

Port d'Aiguadolc s/n

08870 Sitges_Barcelona

Attention: Mrs MAGDA ALQUEZAR VILLA

Mrs ANNALISA SARTORIS_Maf Servizi

Please specify on Your Parcel:

- Congress name
- People reference name **Mrs MAGDA ALQUEZAR VILLA**
Mrs ANNALISA SARTORIS_Maf Servizi
- Society Name
- "booth material" (If is a parcel destined to your exhibition area)
- "congress kit advertising" (if is a parcel with material to insert in the congressal kits)
- number of stand

Furthermore we inform you that:

- The Organizing Secretariat and the Congress Center are not responsible for eventual thefts and damages to the material exposed and to the persons
- eventual damages will be quoted and covered directly by the exhibitor
- only self supporting structures are allowed
- No responsibility is foreseen for the Congress Center during the setting up and dismantling operations: each exhibitor is responsible for the loading, unloading and deposit of its material .

- Exposed material must be insured: the insurance waives the Congress Center and the Organizing Secretariat from any responsibility.
- All material, with no exception must respect the security law foreseen for public locals and particularly for the class reaction to fire .
- Furthermore it is not allowed:
 - noise of instrumentation during the Congress
 - practical demonstrations with fire or other nature dangers
 - staying in the Congress Center after the end of the Congress

date: _____

FROM Company _____
Signature and stamp for acceptance

